

Time and Attendance

T&A is considered to be one of the most essential workplace productivity measurements mechanisms in any business regardless of size. The time tracking of employees presence at work aids management in not only knowing the hours employees work or when to anticipate scheduled time off but also to evaluate labour hours, leave trends and determine payment classifications. It may also influence the business' financial decisions



Why invest in a T&A solution?

- Efficient management of labour resources
- Determine best practices for workforce management
- Empowers management to make cost effective decisions
- Eliminate the need for time cards or registers that have to be manually captured
- Biometric T&A systems ensure that employees cannot clock for late or absent co-workers
- Simplify payroll without automated import of calculated time worked

Other Solutions We Offer



a t  m FUSION	X	X	X		X		X	X	X	X	X	X	X	X	X	X
a t  m CHARGED	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X
a t  m CORE	X	X		X	X	X								X		X
Operator Management																
Graphical Dashboard																
3 rd party Access Control integration																
Biometric integration																
Mobile Biometric Reader capability																
Mobile Biometric Enrolment																
Employee Detail management																
Access Group management																
Shifts and Shift Scheduling																
Employee Rostering																
Timesheet management																
Paid & Unpaid leave management																
Payroll Export																
Access Reporting																
T&A Reporting																
Automated Reporting																



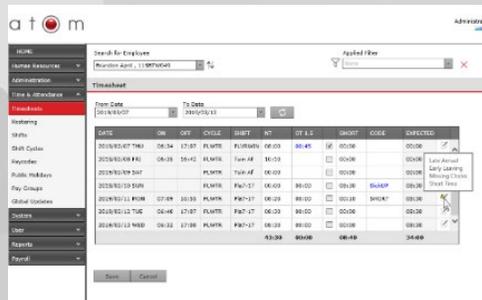
Empowering administrators with ease of access from anywhere on the network. This browser based biometric access managers local and remote readers, employees and their respective access from any web enabled device. Designed to be fully integrated with IDEMIA's vast range of biometric readers. **ATOM CORE** enables operators to capture employees and their biometric template using a desktop enrolment device or remotely with a terminal on-site, thereafter intuitively distributing the templates across the site based on access rights. This flexibility mitigates the need for employees to report to a certain office environment for enrolment or clocking.



- Cost effective standalone IDEMIA biometric access management solution
- Customizable operator security with the ability to limit operators to certain organizational functions and system features
- Dynamic graphical dashboard monitoring site and reader status as well as imminent employee contact terminations
- Remote biometric enrolment

The T&A module fully integrated to ATOM CORE access module, **ATOM CHARGED** enhances the complimentary biometric access solution with its comprehensive array of time management tools required to effectively manage employee productivity within the versatility of a web platform.

The user friendly 'Click and Drag' approach applied to various T&A functions such as shift creation, schedule rostering and leave allocation. This makes management of employees easier. Visual indicators of manually adjusted hours or clockings, with the ability to add comments when a change is applied as well as the detailed exception report. This safeguards the business in terms of labour law practices.



- Copy & Paste same rosters across multiple employees
- Automated reporting functionality including 'Absent Today' for early notification of who is unexpectedly not at work

Extending the Time and Attendance utilities across Impro's range of access control platforms, **ATOM FUSION** seamlessly synchronises the employee info and relative transactional data for time computing from the access control system. This one way synchronization ensures that no modifications are made to the information in the 3rd party access control system thus maintaining the accuracy of the access data.

Features such as pay group specific readers and 'First On to Last Off' facilitates that only certain clockings from readers being used for both access control and T&A, are taken into consideration for time calculation.



With the introduction of the MorphoTablet 2, **ATOM FUSION+** offers the ability to include a portable biometric reader for time and attendance clocking as part of the legacy IXP400 or ImproNet solution whereby ATOM will directly update the tablet with employee info based on a virtual ImproNet access group